



Representing Allen, Bushkill, East Allen, Lehigh and Moore Townships

Richard K. Gable, Chair (Moore)
Vacancy, Vice Chair (E. Allen)
Alice Rehrig, Secretary Treasurer (Lehigh)
Ilene Eckhart (Allen)
Julianne Bender (Bushkill)

David Backenstoe, Esq.

Meeting Minutes of August 20, 2024

9:30 AM

Location: Moore Township Municipal Building

The First Regional Compost Authority held a regular meeting on Tuesday, August 20, 2024, at Moore Township Municipal Building, 2491 Community Drive, Bath, Pa. at 9:30 a.m.

Present at the meeting were Ilene Eckhart, Richard Gable, Julianne Bender, Randy Knauss, Andrea Martin (Barry Isett and Associates); Zachary Walzcer and David Backenstoe, Esq. Absent: Alice Rehrig. Chairman Richard Gable called the meeting to order.

Public to be Heard: No comments from the public.

Minutes: Ms. Bender made a motion to approve the July 16, 2024 minutes; seconded by Ms. Eckhart. On the motion, by roll call vote, all members present voted yes.

Chairman/Vice Chairman Reports: Mr. Gable indicated that he heard Mr. Unangst has been appointed as the East Allen representative.

Treasurers Report/Bills for Approval: Ms. Eckhart made a motion to approve the Treasurers Report and Bills as presented and pay the bills; seconded by Ms. Bender. On the motion, by roll call vote, all members present voted yes.

Solicitor: On file. Mr. Backenstoe indicated he submitted for our review the agreements. Ms. Bender commented that paragraph 2, page 2 should be reworded to clarify that the Authority picks up from satellite sites and returns finished compost and mulch materials for residents. She indicated that this would apply to the original five: Allen, East Allen, Bushkill, Lehigh and Moore Townships.

Ms. Eckhart commented that the municipalities should be responsible for the entire term of the contract (monetary payment and suggested a three-year term with an extension clause (bilateral) per notice within six months of the contract expiration.

Following a lengthy discussion three year contract commences January 1, 2025 based on the following fee schedule: \$4.25 per capita year #1 (2025) ; \$4.38 per capita year #2 (2026); \$4.51 per capita year #3

(2027. Surcharges questioned for communities requesting additional services, such as a manned satellite site.

The intent is to circulate the final draft to the authority members in time for the next meeting.

Engineer: Ms. Martin submitted an updated site plan and has communicated with East Allen about their requirements. This will be a prefab building. The fee for site plan review is \$500.00. Following some further discussion, Ms. Eckhart made a motion to approve the \$500 for the East Allen Township site plan review; seconded by Ms. Bender. On the motion, by roll call vote, all members present voted yes.

Business Items:

A. Remaining Grant Funds: Ms. Eckhart reported on correspondence sent to the State Representative and her response that she is working on it.

B. Fee Analysis: This topic is covered under the Solicitors report section of the agenda.

C. Other: Mr. Walczer requested the replacement of man door on the container. All agreed to replace. Regarding the Beast Grinder, Mr. Walczer reported that the machine is currently down needs an extra set of belts. He further reported issues with the well pump functioning intermittently. Mr. Walczer will address the repair work needed to resolve this issue. Mr. Walczer indicated the Peterson grinder needs a new floor and housing over the mill. Following some discussion regarding the status and availability of the main computer board, the Authority agreed that this issue should be resolved prior to the proposed floor, hood and chain rehab – to determine if the component is obsolete. Mr. Walczer will return with an update based on his findings.

Comments of Member Community Representatives: None.

Public to be Heard: None

There being no further business Ms. Bender made a motion to adjourn at 10:35 AM; seconded by Ms. Eckhart. On the motion, by roll call vote, all members present voted yes.

Respectfully submitted,

Ilene M. Eckhart
Member – Allen Township